

## **Employee Application**

Name:	SS#
Address:	Gender: ( ) Male ( ) Female
	DOB:
Primary Phone:	
Email:	
NPI (If applicable):	
In case of an Emergency, plea	ase notify:
Name:	
Relationship:	
Cell Phone:	
Home Phone:	
Email:	
	Medical Attestation
I	confirm that I am in good health, free of
	m fit to provide therapeutic and or educational
services to clients.	
Allergies:	
	ile):
care rian (NA IJ NOL applicab	16/.
Signature:	
Date:	

## Prior to working with any clients for Path 2 Potential, LLC

1) Complete child abuse course online: <a href="http://nysmandatedreporter.org/">http://nysmandatedreporter.org/</a>
2) For ABA Technicians, obtain my RBT certification offered by my agency. You will be enrolled in this training prior to working with any clients.
3) Initial ABA training, HIPPA and Confidentiality training must be complete prior to working with any clients.
I attest that I will complete the following trainings prior to working with any clients for Path 2 Potential, LLC.
Signature:
Date:

## **Reference Form**

\*\*Applicant Complete This Section

Date:	problemators (continued).	Company Name: _	Company Name:				
Supervisors Name:		Title:	Title:				
Email Address:		Phone:					
Positions Held:	Dates of I	Employment	to				
I HEARBY RELEASE FROM ALL LIAE THEM TO RELEASE ALL INFORMAT							
Applicant Print Name:		Applicant Signature					
	Reference	Complete This Section					
The above applicant has given yo our applicants and we would app			LLC. We thoroughly screen all of stionnaire.				
Applicant Name/Title:		_ was employed from	to				
Below Average	Average	Above Average	Superior				
Skill Level	and the second second	desired to the control of the contro	administrations.				
Cooperation	AMOUS STATEMENT OF	убрушнайнальная	material-consequences				
nitiative	alternative recognishes up the	Minispension	protein the proposal constitutions				
Attendance	eticionisti del Agraga	*	appeal mining the American American				
Attitude	antiver-environment a books	washing the second second	Mich million and advantages				
Appearance	and an artifact of the control of th	galanceristics from the angus	www.commonmon.com				
Would you rehire, or recommend	for employment? (	(Circle One) YES NO					
Additional Comments:							
Print Name:	Sianature	;	Date:				

## **Reference Form**

\*\*Applicant Complete This Section

Date:	DEED AND AND AND AND AND AND AND AND AND AN	Company Name:				
Supervisors Name:		Title:				
mail Address:		Phone:				
Positions Held:	Dates of E	mployment	to			
HEARBY RELEASE FROM ALL LIA THEM TO RELEASE ALL INFORMA	TION REGARDING N	NY EMPLOYMENT WITH TH				
	Reference (	Complete This Section	LLC. We thoroughly screen all of			
our applicants and we would ap						
Applicant Name/Title:		_ was employed from	to			
Below Average	Average	Above Average	Superior			
Skill Level	productions of the Deficition		water-observables filter			
Cooperation	elicytation Ad Advisor and	And described the second secon	espherological consequent repr			
nitiative	Mississist of Charles Principles (MA)	and the second desiration and the second second	Contraction of the Contractions			
Attendance	and the second second	Washington Control	assing-solvered handeled			
Attitude	emendendendendenden	phospholica resolutions records	минекразиния основнями			
Appearance	***************************************	material and street described				
Would you rehire, or recommend	d for employment? (	(Circle One) YES NO				
Additional Comments:						
Print Name:	Signature		Date:			

## **Reference Form**

\*\*Applicant Complete This Section

Date:	and the control of th	Company Name: _	Company Name:			
Supervisors Name:		Title:				
Email Address:		Phone:				
Positions Held:	Dates of E	imployment	to			
I HEARBY RELEASE FROM ALL LIA THEM TO RELEASE ALL INFORMA						
Applicant Print Name:		Applicant Signature:				
	Reference (	Complete This Section				
The above applicant has given y our applicants and we would ap			LLC. We thoroughly screen all o stionnaire.			
Applicant Name/Title:		_ was employed from	to			
Below Average	Average	Above Average	Superior			
Skill Level	**************************************		Management of the Control of State of S			
Cooperation	Maintenanceachartes					
Initiative	ануна/ногинфикалогия	When the first section with the section of the sect	National International Interna			
Attendance	entrotterinitusportpus	Annual contraction of the contra	Procedural Conference of the C			
Attitude	9603300000000000000000000000	a a consistential company of the				
and continuous and an appropriate property and a second a						
and the state of t	who the threat final appendix	manager and disconnections	ANT-INVESTIGATION AND THE STATE OF THE STATE			
Appearance	for availarment 2/	Cirolo Onel VIS NO	s and a market and a state of the state of t			
Appearance  Would you rehire, or recommend	for employment? (	Circle One) YES NO				
Appearance  Would you rehire, or recommend  Additional Comments:	for employment? ((	Circle One) YES NO				



Path 2 Potential, LLC

Direct Deposit Agreement Form	
Authorization Ag	reement
I hereby authorize Path 2 Potential, LLC to initiate autorinstitution named below. I also authorize Path 2 Potential in the event that a credit entry is made in error.	•
Further, I agree not to hold Path 2 Potential, LLC responsincement or incomplete information supplied by me or the part of my financial institution in depositing funds to	by my financial institution or due to an error on
This agreement will remain in effect until Path 2 Potenti from me or my financial institution, or until I submit a n Department.	
Account Infor	mation
Name of Financial Institution:	
Routing Number:	
Account Number:	☐ Checking   ☐ Savings
Signatur	е
Authorized Signature (Primary):	Date:
Authorized Signature (Joint):	Date:

Please attach a voided check or deposit slip and return this form to the Payroll Department.

LDSS-3370 (Rev. 09/2014) FRONT

# NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES STATEWIDE CENTRAL REGISTER DATABASE CHECK

	SCR	USE	ONLY	
QUES	ST 1.D.:			CONTRACTOR STREET, STATE STORY

Agency Use Only

			HARACTOR STORY OF THE PARTY OF		CONTRACTOR OF THE PROPERTY OF	ALICANO CARRON MANAGEMENT CONTRACTOR	PLEASE PRINT					
AGENCY CODE:	RESOUR	CE I.D. (RID)	CHII	D CARE FACILITY	SYSTEM (CCFS) !	NUMBER:	CATEGORY USE ALPHA	CODE: PI	HONE NUMBER (	Area Co	de):	
						**************************************			) -	**		
PRINT BELOW THE ADDRESS ASSOCIATED WITH YOUR RID/CC AGENCY NAME:			YOUR RID/CC	FS NUMBER:		The particular classifications of persons who must or ma screened are set forth on the reverse side of this document. The alpha codes to complete the "Category" box above are on the reverse side of this form					nent.	
AGENCY LIAISON:							FOR ALL CATE your spouse, you home at the pres	ur children and	any other	erson	(s) in	your
STREET ADDRESS							MAIDEN NAME/A STATE "NONE" L	ALIAS SECTIO ist RELATIONS	NS THAT AF SHIP in the fie	PLY. Ids be	IF NO low	ONE,
CITY:	ay na ayyan da walaba wa da ba a a ga a ga a ga a sa a sa		STATE:	ZIP CO	NV NEXESTANDERS CONTRACTOR IN BACK CONTRACTOR IN THE PARTY OF T		(see reverse sid necessary.					V-19-14-7-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-
l aw is to enable	the NYS	Office of ( child abuse	Children and e or maltreati	Family Service	s to identify wi e utilization of	ith the gre this infon	are not screened presented to the state of cert mation in a discrimination of the state of the s	ainty whether th	ne person(s) b s contrary to t	eing s ne Hui	creene nan Ri	d is
RELATIONS APPLICA			MINISTER STATE OF THE STATE OF	AST NAME	angandayan kapanan kanan k		FIRST	NAME	SEX M/F	DAT	E OF E	3IRTH
APPLICA	ANT											
MAIDEN/A	LIAS		options and the second of the							-	-	
		and the desired the second								-	+	<del>                                     </del>
										+	<u> </u>	<del> </del>
	uisuossa Salapainta vai ole Auto-Core Copti (Alta Silatifa yaira	Miles and the second delication of the second						A seek and a seek of the seek		+	-	-
Please provide	your curren	t address	and any othe	r addresses at	which you hav	e resided	for the last 28 years	s, including stre	et, city and st	ate. Fo	or <u>Ador</u>	otion,
CURRENT STREET		Oup raini	1 50 5 50 10 1	APT#	CITY		STATE	ZIP	FROM		T	0
PREVIOUS STREET	T ADDRESS			APT#	CITY		STATE	ZIP	FROM		Т	0
PREVIOUS STREET	T ADDRESS	agent and the first and the fi		APT#	CITY		STATE	ZIP	FROM		Т	0
PREVIOUS STREET	T ADDRESS	an pagas a pamanan mangan pakan antan katan	agentación gricarios en en que atançamiento forman un red	APT#	CITY		STATE	STATE ZIP			то	
PREVIOUS STREET ADDRESS		APT#	CITY		STATE	ZIP	FROM		Т	0		
I affirm that all t	the informated significant the contract of the	ion provide	ed on this for	m is true to the	best of my kn	nowledge. on of a lic	I understand that if ense, certificate, pe	I knowingly give rmit, registration	e false statem n or approval.	ents, s	such ac	tion
-	PLICANT'S SIGNATURE DATE		gapentario del control de la c	APPLICANT'S SIGNATURE DATE								
EIGHTEEN YE						L	ngar-facers armin e custimot en a 1970 a.c. à etim un anno province de consequence			-carray hirrary em		Augustiness and a second
I understand the Family Day Car indicated report	re provider,	the inform	ation I have	ge or over in a l provided will be	home of an ap used to inquir	plicant to re of the S	become an Adoptiv Statewide Central Re	e or a Foster Pagister to determ	arent or a Fan nine if I am th	nily or e subj	Group ect of a	ın
SIGNATURE	A supplied to the supplied to		angle my recommended and a property of the second and the second a	DATE		SIGN	ATURE	<del>ki ku da mili s</del> i ki kamani ya mana na pana ani na pana na ka da mili si ka da mili si ka da mili si ka da mili		DATE	4.5	

#### **AGENCY LIAISON INSTRUCTIONS**

Please verify that each form is completed. Incomplete forms will be returned to the sender. For ADOPTION, FOSTER CARE, and FAMILY and GROUP FAMILY DAY CARE, if both spouses are applicants, both are to sign. Persons eighteen years old and over residing in the home of applicants for ADOPTION, FOSTER CARE and FAMILY AND GROUP FAMILY DAY CARE also must sign the form.

AGENCY CODE - Record your 3-digit agency code. NOTE: Day Care, Family and Group Family Day Care and Camps must provide the agency code of the agency or office which issues your license or certificate. Verify your Alpha or Alpha/Numeric 3 digit code with your licensing agency.

<u>DAYCARE PROVIDERS</u> - Must place their Child Care Facility System (CCFS) Number in the box next to Resource ID (RID), in lieu of Resource ID (RID) number. (Contact your licensing agency/Regional Office if you have any questions).

RESOURCE I.D. (RID) - Record your RESOURCE I.D. (RID) in this field. OCFS, OMH, OMRDD, DOH, OASAS and SED licensed agencies and programs, and Local Departments of Social Services, have RID'S as of 9/01. Verify your RID number with your licensing agency. If you need assistance, email: ocfs.sm.conn\_app@ocfs.ny.gov

#### <u>CLEARANCE CATEGORIES</u> - Record the appropriate category.

- A Adult Services/Family Type Home for Adults
- D Prospective employee (Local DSS district bill against reimbursement)\*\*
- E Current employee.
- F Prospective/new employee other than day care employees. (fee required see below)\*
- **M** Director of a summer camp, overnight camp, day camp or traveling day camp.
- N Applying for a license to operate a day care center. (To be submitted by authorized licensing agency only.) (fee required see below)\*
- P Applying to be family day care provider. (fee required see below)\*
- Q Applying to be group family day care provider. (fee required see below)\*

- R Applying to be kinship foster parents.
- S Provider of goods/services
- U Universal Pre-K Teacher (fee required see below)\*
- W Applying to be foster parents or family care home providers.
- X Applying to be adoptive parents pursuant to an application pending before the inquiring agency.
- Y Prospective Day Care employee (fee required see below)\*
- Z Prospective volunteer/consultant.

AGENCY LIAISON - Record the name of the person to whom the response should be sent (cannot be the same as applicant or related to the applicant).

<u>APPLICANT/HOUSEHOLD MEMBER AREA INSTRUCTIONS</u> - This information is to be provided by the applicant/ employee/provider. See front of form.

APPLICANT(S) (at least one person must be so designated)-USE FIRST LINE

MAIDEN NAME/ALTERNATIVE/AKA: must be completed for every applicant. Record ALL previous names used. Start with second line. Use as many lines as needed (One last name per line)

OTHER HOUSEHOLD MEMBERS: describe relationship to applicant, e.g., son, daughter, father, mother, friend, etc. on remaining lines (ATTACH ADDITIONAL PAGE IF NECESSARY)

#### IF NO OTHER HOUSEHOLD MEMBERS, record NONE on line below MAIDEN/ALIAS.

\*Social Service Law 424a requires the collection of a \$25.00 fee for certain categories. A certified check, postal or bank money order, teller's check, cashier's check or agency check made payable to "New York State Office of Children and Family Services" in the amount of twenty-five dollars, is to accompany the form. The check also is to include the applicant's name and the agency code.

N.B.: a separate check must accompany each form.

\*\*Social Service Law 424a, allows local DSS to bill against their reimbursement the charge collected for screening prospective employees. If you have questions, please call the SCR at 518-474-5297.

#### MAIL YOUR COMPLETED LDSS-3370 FORM TO:

STATEWIDE CENTRAL REGISTER
P.O. BOX 4480, Attention: Service Center Unit
ALBANY, N.Y. 12204-0480

#### TO ORDER A SUPPLY OF LDSS-3370 FORMS:

Please access the (OCFS-4627) Request for Forms and Publications, from the Intranet: <a href="http://ocfs.state.nyenet/admin/forms/SCR/">http://ocfs.state.nyenet/admin/forms/SCR/</a> Internet: <a href="http://ocfs.ny.gov/main/forms/cps/">http://ocfs.ny.gov/main/forms/cps/</a> and mail the completed OCFS-4627 Request for Forms and Publications, to:

THE OFFICE OF CHILDREN AND FAMILY SERVICES, RESOURCE DISTRIBUTION CENTER, 11 FOURTH AVE, RENSSELAER, NY 12144. If you have difficulty accessing a form on either site, you can call the automated forms hotline to order forms at 518-473-0971.

## STAPLE TO LDSS-3370 (IF NEEDED)

## STATEWIDE CENTRAL REGISTER DATABASE CHECK FORM ADDITIONAL PAGE

(Use only if the space on the LDSS-3370 form is not sufficient)

Print clearly, All dates must be consecutive. Be sure to associate address histories with particular individuals								
Previous Street Address	City	State	Zip	From	То			
	17-18-18-18-18-18-18-18-18-18-18-18-18-18-							
				posterijaka (ili koli dirilgin sie en				
			S S S S S S S S S S S S S S S S S S S					
					<b>1</b>			
	We want to the control of the contro		PORT SPECIAL DESCRIPTION OF THE PROPERTY OF TH		- Notice and the second second			
					will the tradition of the trade			
					and in the collection of the c			
				7.77				

STAPLE TO LDSS-3370 (IF NEEDED)

## STATEWIDE CENTRAL REGISTER DATABASE CHECK FORM ADDITIONAL PAGE

(Use only if the space on the LDSS-3370 form is not sufficient)

APPLICA	NT NAME:				
		Other Household Member	s are (please print clearly):	······	
SCRILLO	Relationship To	A N. II	First Nama	Sex	Date of Birth

SCR Use	Relationship To	- Anna Carlotte Control of the Contr	First Name	Sex Date of		te of Bir	Birth		
Only	Relationship To Applicant	Last Name	rirst name	M/F	M	D	Y		
				1					
			44-4-00000 - 1-00-00-000-00-00-00-00-00-00-00-00-00-0						
							<b></b>		
							-		
					N. C.				
							-		
							-		
-									
							-		
						41-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-			
tresponde especial especial especial de la constitución de la constitu	Nuclear Address of the State of						1		
THE RESERVE AND ADDRESS OF THE PROPERTY OF THE									
					<b> </b>	1			
			94.403.4			1	T		
				A face contract management in the second contract of the second cont					
			1		-		1		
						ļ	-		
						-	-		
	See Secretaria de la companya del companya de la companya del companya de la comp								
							1		
					1		-		
				-					
							1		
							-		
water the second							1		
							-		



## Justice Center for the Protection of People with Special Needs

Authorized Person
Designation Form
Justice Center Staff Exclusion List
(SEL) Check

Criminal Background Check Unit Fax: 518-549-0464

Email: cbc@JusticeCenter.ny.gov

The purpose of this form is to designate the Authorized Person for your agency who will be permitted to request, on behalf of the Provider Agency, a check of the Staff Exclusion List (SEL) pursuant to relevant statutory authority. By signing this form, each signatory attests that all requests made by the Authorized Person for a check of the SEL by the Justice Center on each prospective employee, volunteer, consultant or natural person operator ("subject individual") will be made in conformance with the law.

INSTRUCTIONS: THIS FORM IS NOT FOR OCFS DCC/SACC PROVIDERS. Please check Forms link on Justice Center website for SEL Authorized Person Designation Form for OCFS SACC/DCC providers.

- Please complete all Parts of this form, be sure to include the provider id for State agency for which you are a provider in Part 3. If Part 3 is not completed, the form will be returned.
- 2. The Authorized Person must sign Part 1 and the Director of the Provider Agency must sign Part 2 and date this form where indicated, please submit one form for each Authorized Person.

<ol> <li>Please return the completed form to the Justice Center CBC Unit. The form may be scanned and emailed, or faxed to the Justice Center's CBC Unit at the contact information above.</li> </ol>									
Part 1. Authorized Person									
Last Name:	First Name:		itmperentative				M. I.:		
Business Email Address:	Bereichen seine State von der vertreiten gegen gewennt der	karanina majaya ili dilikenin Baharan kaliplatif jada ayay		Business Phone	e #		J.,		
Full Provider Name: (Please avoid abbreviations)									
Business Address:									
City:			Staf	e;	Zip:				
I understand that my designation as an Authorized Person is granted for the sole purpose of performing responsibilities related to a request for a check of the SEL pursuant to relevant statutory authority. I agree that such requests will be made solely to carry out those specific responsibilities. I further understand that the results of a SEL check will only be used and disseminated for purposes authorized by law, and I agree to abide by the confidentiality requirements set forth in Social Services Law §496, Labor Law §203-d and Article 6-A of the Public Officers Law.									
Signature of Authorized Person:			(Nagarda paglaya d			Date:			
Part 2. Provider Approval (DIRECTOR OF THE PROVIDER AGE									
I hereby designate the person identified in Part 1 of this form also request access and appropriate permission for this pers	to serve as on to reques	the Authori	zed I f the	Person for the F SEL in support	Provider as to this respectively	noted on this consibility.	form. I		
Name:	Title:	e de la companya de l	ne no Abrahamanan			teren warmen <del>dan 1912 - en aut de</del> n	in and the sign of the little state of the s		
Director's Signature:			principal control control			Date:			
Part 3. Provider State Oversight Agency Information									
Office of Mental Health (OMH) Agency Code:			<b>Alkanomian pama</b>						
Office for People With Developmental Disability (OPWDD) Corp	ID:				direction and the state of the	Co-Miles in a second			
Office of Children and Family Services (OCFS) Agency ID:									
Department of Health (DOH) ACF or Camp ID:		Olivania (California)							
State Education Department (SED) Provider ID (aka BEDS Code	8000000								
Office of Alcoholism and Substance Abuse Services (OASAS) F									
Office of Temporary and Disability Assistance Family Homeless Shelter									



# Employment Eligibility Verification Department of Homeland Security U.S. Citizenship and Immigration Services

USCIS Form I-9

OMB No. 1615-0047 Expires 08/31/2019

START HERE: Read instructions carefully before completing this form. The instructions must be available, either in paper or electronically, during completion of this form. Employers are liable for errors in the completion of this form.

ANTI-DISCRIMINATION NOTICE: It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

Last Name (Family Name)	First Name (Giver	Name (Given Name)			Other Last Names Used (if any)			
ddress (Street Number and Name)	Apt. Nun	nber	City or Town	1		State	ZIP Code	
Date of Birth (mm/dd/yyyy)  U.S. Social Security Number Employee's E-mail Addre					E	mployee's	ployee's Telephone Number	
am aware that federal law provide onnection with the completion of	s for imprisonment a this form.	and/or	fines for false	e statements o	or use of	false do	cuments in	
attest, under penalty of perjury, th	at I am (check one o	f the fo	ollowing boxe	es):				
1. A citizen of the United States					A A TOWN THAT COURSE THE COURSE CONTRACT			
2. A noncitizen national of the United	States (See instructions)			The second secon		AND OVERALL STREET, ST	ESPEÇÜRÜNÜN ESPEĞIĞIR ÜRERENIN ÖNÜN ESPERIN ESPERIN ESPERIN ESPERIN VERMEN VERMEN VERMEN ESPERIN ESPER	
3. A lawful permanent resident (Alie	en Registration Number/L	JSCIS N	lumber):	Protect in the American Control of American Control of American Control of American Control of American Control		ter mekan manun dunak elemen sucur nu-		
4. An alien authorized to work until Some aliens may write "N/A" in the					Annahania	and an extension of the second		
Aliens authorized to work must provide of An Alien Registration Number/USCIS Nu.  1. Alien Registration Number/USCIS Nu	ımber OR Form I-94 Adm	documer nission f	nt numbers to c Number OR For	omplete Form I-9 eign Passport No	): umber.	Do	QR Code - Section 1 Not Write In This Space	
OP.	***************************************			NATION IN				
OR 2. Form I-94 Admission Number: OR				months.	вення приня в			
2. Form I-94 Admission Number:								
2. Form I-94 Admission Number: OR								
Form I-94 Admission Number:     OR     Foreign Passport Number:				Today's Dat	e (mm/dd.	/уууу)		
2. Form I-94 Admission Number: OR 3. Foreign Passport Number: Country of Issuance:  Signature of Employee  Preparer and/or Translator C  I did not use a preparer or translator.  Fields below must be completed and	A preparer(s) and/	or trans	lator(s) assisted for translators	the employee in	completin	ng Section	Section 1.)	
2. Form I-94 Admission Number: OR 3. Foreign Passport Number: Country of Issuance: ignature of Employee  Preparer and/or Translator C I did not use a preparer or translator. Fields below must be completed and attest, under penalty of perjury, the	A preparer(s) and/ signed when prepared at I have assisted in	or trans	lator(s) assisted for translators	the employee in	completin	ng Section	Section 1.)	
2. Form I-94 Admission Number: OR 3. Foreign Passport Number: Country of Issuance: Signature of Employee Preparer and/or Translator C I did not use a preparer or translator. Fields below must be completed and attest, under penalty of perjury, the nowledge the information is true a	A preparer(s) and/ signed when prepared at I have assisted in	or trans	lator(s) assisted for translators	the employee in	completin oyee in c is form a	ng Section	g Section 1.) to the best of my	
2. Form I-94 Admission Number: OR 3. Foreign Passport Number: Country of Issuance: Signature of Employee Preparer and/or Translator C I did not use a preparer or translator.	A preparer(s) and/ signed when prepared at I have assisted in	or trans	ilator(s) assisted for translators mpletion of \$	the employee in	completin oyee in c is form a	ng Section completing	g Section 1.) to the best of my	





# Employment Eligibility Verification Department of Homeland Security U.S. Citizenship and Immigration Services

USCIS Form I-9

OMB No. 1615-0047 Expires 08/31/2019

#### Section 2. Employer or Authorized Representative Review and Verification (Employers or their authorized representative must complete and sign Section 2 within 3 business days of the employee's first day of employment. You must physically examine one document from List A OR a combination of one document from List B and one document from List C as listed on the "Lists of Acceptable Documents.") First Name (Given Name) Last Name (Family Name) Citizenship/Immigration Status MI Employee Info from Section 1 OR List B AND List C List A Identity and Employment Authorization Identity **Employment Authorization** Document Title Document Title Document Title Issuing Authority Issuing Authority Issuing Authority Document Number Document Number Document Number Expiration Date (if any)(mm/dd/yyyy) Expiration Date (if any)(mm/dd/yyyy) Expiration Date (if any)(mm/dd/yyyy) Document Title QR Code - Sections 2 & 3 Do Not Write In This Space Additional Information Issuing Authority Document Number Expiration Date (if any)(mm/dd/yyyy) Document Title Issuing Authority Document Number Expiration Date (if any)(mm/dd/yyyy) Certification: I attest, under penalty of perjury, that (1) I have examined the document(s) presented by the above-named employee, (2) the above-listed document(s) appear to be genuine and to relate to the employee named, and (3) to the best of my knowledge the employee is authorized to work in the United States. The employee's first day of employment (mm/dd/yyyy): (See instructions for exemptions) Signature of Employer or Authorized Representative Today's Date (mm/dd/yyyy) Title of Employer or Authorized Representative Last Name of Employer or Authorized Representative First Name of Employer or Authorized Representative Employer's Business or Organization Name State ZIP Code Employer's Business or Organization Address (Street Number and Name) City or Town Section 3. Reverification and Rehires (To be completed and signed by employer or authorized representative.) A. New Name (if applicable) B. Date of Rehire (if applicable) First Name (Given Name) Date (mm/dd/yyyy) Last Name (Family Name) Middle Initial C. If the employee's previous grant of employment authorization has expired, provide the information for the document or receipt that establishes continuing employment authorization in the space provided below. Document Title **Document Number** Expiration Date (if any) (mm/dd/yyyy) l attest, under penalty of perjury, that to the best of my knowledge, this employee is authorized to work in the United States, and if the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual. Signature of Employer or Authorized Representative Today's Date (mm/dd/yyyy) Name of Employer or Authorized Representative

## LISTS OF ACCEPTABLE DOCUMENTS All documents must be UNEXPIRED

Employees may present one selection from List A or a combination of one selection from List B and one selection from List C.

	LIST A  Documents that Establish  Both Identity and  Employment Authorization O	R	LIST B  Documents that Establish  Identity  AN	ID	LIST C Documents that Establish Employment Authorization
2.	U.S. Passport or U.S. Passport Card  Permanent Resident Card or Alien Registration Receipt Card (Form I-551)  Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-		Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address  ID card issued by federal, state or local	1.	A Social Security Account Number card, unless the card includes one of the following restrictions:  (1) NOT VALID FOR EMPLOYMENT  (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION  (3) VALID FOR WORK ONLY WITH
4.	Employment Authorization Document that contains a photograph (Form I-766)		government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	2.	DHS AUTHORIZATION
5.	For a nonimmigrant alien authorized to work for a specific employer because of his or her status:  a. Foreign passport; and	4	School ID card with a photograph     Voter's registration card     U.S. Military card or draft record	3.	Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
	b. Form I-94 or Form I-94A that has the following:  (1) The same name as the passport; and		Military dependent's ID card     U.S. Coast Guard Merchant Mariner     Card     Native American tribal document		Native American tribal document U.S. Citizen ID Card (Form I-197)
	(2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the	-	Driver's license issued by a Canadian government authority		Identification Card for Use of Resident Citizen in the United States (Form I-179)
	proposed employment is not in conflict with any restrictions or limitations identified on the form.		For persons under age 18 who are unable to present a document listed above:	7.	Employment authorization document issued by the Department of Homeland Security
6.	Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI	1	10. School record or report card  11. Clinic, doctor, or hospital record  12. Day-care or nursery school record		

Examples of many of these documents appear in Part 13 of the Handbook for Employers (M-274).

Refer to the instructions for more information about acceptable receipts.

## Form **W-4**

Department of the Treasury

## **Employee's Withholding Certificate**

OMB No. 1545-0074

► Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

► Give Form W-4 to your employer.

➤ Your withholding is subject to review by the IRS.

2020

Step 1:	(a) First name and middle initial	Last name		(b) Social security number
Enter Personal Information	Address			▶ Does your name match the name on your social security card? If not, to ensure you get
mormation	City or town, state, and ZIP code			credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov.
	(c) Single or Married filing separately			
	Married filing jointly (or Qualifying widow(er))			
	Head of household (Check only if you're unma	rried and pay more than half the costs of	of keeping up a home for yo	urself and a qualifying individual.)
	os 2–4 ONLY if they apply to you; otherwin from withholding, when to use the online		2 for more information	on on each step, who can
Step 2: Multiple Jobs	Complete this step if you (1) hold m also works. The correct amount of w	ore than one job at a time, o thholding depends on income	(2) are married filing earned from all of th	g jointly and your spouse ese jobs.
or Spouse	Do only one of the following.			
Works	(a) Use the estimator at www.irs.gov	/W4App for most accurate wit	hholding for this step	(and Steps 3-4); <b>or</b>
	(b) Use the Multiple Jobs Worksheet or	page 3 and enter the result in S	tep 4(c) below for roug	hly accurate withholding; or
	(c) If there are only two jobs total, you is accurate for jobs with similar pa			
	TIP: To be accurate, submit a 2020 income, including as an independent			se) have self-employment
	ps <b>3-4(b) on Form W-4 for only ONE of th</b> ate if you complete Steps 3-4(b) on the Form			bbs. (Your withholding will
Step 3:	If your income will be \$200,000 or les	ss (\$400,000 or less if married	filing jointly):	
Claim Dependents	Multiply the number of qualifying o	hildren under age 17 by \$2,000	▶ \$	-
	Multiply the number of other dep	endents by \$500	<b>▶</b> <u>\$</u>	-
	Add the amounts above and enter th	e total here		3 \$
Step 4 (optional): Other	(a) Other income (not from jobs). If this year that won't have withhold include interest, dividends, and ret	ng, enter the amount of other i	ncome here. This may	
Adjustments	(b) Deductions. If you expect to class and want to reduce your withhole enter the result here	ding, use the Deductions Worl		
	(c) Extra withholding. Enter any ad-	ditional tax you want withheld	each <b>pay period</b> .	4(c) \$
Step 5:	Under penalties of perjury, I declare that this cer	tificate, to the best of my knowled	lge and belief, is true, c	orrect, and complete.
Sign Here				
	Employee's signature (This form is not	valid unless you sign it.)	D	ate
Employers Only	Employer's name and address		First date of employment	Employer identification number (EIN)

### **General Instructions**

### **Future Developments**

For the latest information about developments related to Form W-4, such as legislation enacted after it was published, go to www.irs.gov/FormW4.

### **Purpose of Form**

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. If too little is withheld, you will generally owe tax when you file your tax return and may owe a penalty. If too much is withheld, you will generally be due a refund. Complete a new Form W-4 when changes to your personal or financial situation would change the entries on the form. For more information on withholding and when you must furnish a new Form W-4, see Pub. 505.

Exemption from withholding. You may claim exemption from withholding for 2020 if you meet both of the following conditions: you had no federal income tax liability in 2019 and you expect to have no federal income tax liability in 2020. You had no federal income tax liability in 2019 if (1) your total tax on line 16 on your 2019 Form 1040 or 1040-SR is zero (or less than the sum of lines 18a, 18b, and 18c), or (2) you were not required to file a return because your income was below the filing threshold for your correct filing status. If you claim exemption, you will have no income tax withheld from your paycheck and may owe taxes and penalties when you file your 2020 tax return. To claim exemption from withholding, certify that you meet both of the conditions above by writing "Exempt" on Form W-4 in the space below Step 4(c). Then, complete Steps 1(a), 1(b), and 5. Do not complete any other steps. You will need to submit a new Form W-4 by February 16, 2021.

Your privacy. If you prefer to limit information provided in Steps 2 through 4, use the online estimator, which will also increase accuracy.

As an alternative to the estimator: if you have concerns with Step 2(c), you may choose Step 2(b); if you have concerns with Step 4(a), you may enter an additional amount you want withheld per pay period in Step 4(c). If this is the only job in your household, you may instead check the box in Step 2(c), which will increase your withholding and significantly reduce your paycheck (often by thousands of dollars over the year).

When to use the estimator. Consider using the estimator at www.irs.gov/W4App if you:

- 1. Expect to work only part of the year;
- 2. Have dividend or capital gain income, or are subject to additional taxes, such as the additional Medicare tax;
- 3. Have self-employment income (see below); or
- 4. Prefer the most accurate withholding for multiple job situations.

**Self-employment.** Generally, you will owe both income and self-employment taxes on any self-employment income you receive separate from the wages you receive as an employee. If you want to pay these taxes through withholding from your wages, use the estimator at www.irs.gov/W4App to figure the amount to have withheld.

**Nonresident alien.** If you're a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

## **Specific Instructions**

**Step 1(c).** Check your anticipated filing status. This will determine the standard deduction and tax rates used to compute your withholding.

**Step 2.** Use this step if you (1) have more than one job at the same time, or (2) are married filing jointly and you and your spouse both work.

Option (a) most accurately calculates the additional tax you need to have withheld, while option (b) does so with a little less accuracy.

If you (and your spouse) have a total of only two jobs, you may instead check the box in option (c). The box must also be checked on the Form W-4 for the other job. If the box is checked, the standard deduction and tax brackets will be cut in half for each job to calculate withholding. This option is roughly accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld, and this extra amount will be larger the greater the difference in pay is between the two jobs.



Multiple jobs. Complete Steps 3 through 4(b) on only one Form W-4. Withholding will be most accurate if you do this on the Form W-4 for the highest paying job.

Step 3. Step 3 of Form W-4 provides instructions for determining the amount of the child tax credit and the credit for other dependents that you may be able to claim when you file your tax return. To qualify for the child tax credit, the child must be under age 17 as of December 31, must be your dependent who generally lives with you for more than half the year, and must have the required social security number. You may be able to claim a credit for other dependents for whom a child tax credit can't be claimed, such as an older child or a qualifying relative. For additional eligibility requirements for these credits, see Pub. 972, Child Tax Credit and Credit for Other Dependents. You can also include other tax credits in this step, such as education tax credits and the foreign tax credit. To do so, add an estimate of the amount for the year to your credits for dependents and enter the total amount in Step 3. Including these credits will increase your paycheck and reduce the amount of any refund you may receive when you file your tax return.

#### Step 4 (optional).

Step 4(a). Enter in this step the total of your other estimated income for the year, if any. You shouldn't include income from any jobs or self-employment. If you complete Step 4(a), you likely won't have to make estimated tax payments for that income. If you prefer to pay estimated tax rather than having tax on other income withheld from your paycheck, see Form 1040-ES, Estimated Tax for Individuals.

Step 4(b). Enter in this step the amount from the Deductions Worksheet, line 5, if you expect to claim deductions other than the basic standard deduction on your 2020 tax return and want to reduce your withholding to account for these deductions. This includes both itemized deductions and other deductions such as for student loan interest and IRAs.

Step 4(c). Enter in this step any additional tax you want withheld from your pay each pay period, including any amounts from the Multiple Jobs Worksheet, line 4. Entering an amount here will reduce your paycheck and will either increase your refund or reduce any amount of tax that you owe.

#### Step 2(b) - Multiple Jobs Worksheet (Keep for your records.)



If you choose the option in Step 2(b) on Form W-4, complete this worksheet (which calculates the total extra tax for all jobs) on **only ONE** Form W-4. Withholding will be most accurate if you complete the worksheet and enter the result on the Form W-4 for the highest paying job.

**Note:** If more than one job has annual wages of more than \$120,000 or there are more than three jobs, see Pub. 505 for additional tables; or, you can use the online withholding estimator at www.irs.gov/W4App.

1	<b>Two jobs.</b> If you have two jobs or you're married filing jointly and you and your spouse each have one job, find the amount from the appropriate table on page 4. Using the "Higher Paying Job" row and the "Lower Paying Job" column, find the value at the intersection of the two household salaries and enter that value on line 1. Then, <b>skip</b> to line 3	1	\$
2	<b>Three jobs.</b> If you and/or your spouse have three jobs at the same time, complete lines 2a, 2b, and 2c below. Otherwise, skip to line 3.		
	<b>a</b> Find the amount from the appropriate table on page 4 using the annual wages from the highest paying job in the "Higher Paying Job" row and the annual wages for your next highest paying job in the "Lower Paying Job" column. Find the value at the intersection of the two household salaries and enter that value on line 2a	<b>2</b> a	\$
	<b>b</b> Add the annual wages of the two highest paying jobs from line 2a together and use the total as the wages in the "Higher Paying Job" row and use the annual wages for your third job in the "Lower Paying Job" column to find the amount from the appropriate table on page 4 and enter this amount on line 2b.	2b	\$
	on line 2b	2.13	Ψ
	c Add the amounts from lines 2a and 2b and enter the result on line 2c	2c	\$
3	Enter the number of pay periods per year for the highest paying job. For example, if that job pays weekly, enter 52; if it pays every other week, enter 26; if it pays monthly, enter 12, etc	3	
4	<b>Divide</b> the annual amount on line 1 or line 2c by the number of pay periods on line 3. Enter this amount here and in <b>Step 4(c)</b> of Form W-4 for the highest paying job (along with any other additional amount you want withheld)	4	\$
	Step 4(b) - Deductions Worksheet (Keep for your records.)		
1	Enter an estimate of your 2020 itemized deductions (from Schedule A (Form 1040 or 1040-SR)). Such deductions may include qualifying home mortgage interest, charitable contributions, state and local taxes (up to \$10,000), and medical expenses in excess of 7.5% of your income	1	\$
2	Enter:   • \$24,800 if you're married filing jointly or qualifying widow(er) • \$18,650 if you're head of household • \$12,400 if you're single or married filing separately	2	\$
			•
3	If line 1 is greater than line 2, subtract line 2 from line 1. If line 2 is greater than line 1, enter "-0-"	3	\$
4	Enter an estimate of your student loan interest, deductible IRA contributions, and certain other adjustments (from Part II of Schedule 1 (Form 1040 or 1040-SR)). See Pub. 505 for more information	4	\$
5	Add lines 3 and 4. Enter the result here and in Step 4(b) of Form W-4	5	\$

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. Internal Revenue Code sections 3402(f)(2) and 6109 and their regulations require you to provide this information; your employer uses it to determine your federal income tax withholding. Failure to provide a properly completed form will result in your being treated as a single person with no other entries on the form; providing fraudulent information may subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation; to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws; and to the Department of Health and Human Services for use in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.

Form W-4 (2020)			Marri	ed Filing	Jointly	or Quali	fying Wie	dow(er)				Page 4
Higher Paying Job				Lowe	er Paying	Job Annua	al Taxable	Wage & S	Salary			***************************************
Annual Taxable Wage & Salary	\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 - 99,999	\$100,000 - 109,999	\$110,000 - 120,000
\$0 - 9,999	\$0	\$220	\$850	\$900	\$1,020	\$1,020	\$1,020	\$1,020	\$1,020	\$1,210	\$1,870	\$1,870
\$10,000 - 19,999	220	1,220	1,900	2,100	2,220	2,220	2,220	2,220	2,410	3,410	4,070	4,070
\$20,000 - 29,999	850	1,900	2,730	2,930	3,050	3,050	3,050	3,240	4,240	5,240	5,900	5,900
\$30,000 - 39,999	900	2,100	2,930	3,130	3,250	3,250	3,440	4,440	5,440	6,440	7,100	7,100
\$40,000 - 49,999	1,020	2,220	3,050	3,250	3,370	3,570	4,570	5,570	6,570	7,570	8,220	8,220
\$50,000 - 59,999	1,020	2,220	3,050	3,250	3,570	4,570	5,570	6,570	7,570	8,570	9,220	9,220
\$60,000 - 69,999	1,020	2,220	3,050	3,440	4,570	5,570	6,570	7,570	8,570	9,570	10,220	10,220
\$70,000 - 79,999	1,020	2,220	3,240	4,440	5,570	6,570	7,570	8,570	9,570	10,570	11,220	11,240
\$80,000 - 99,999	1,060	3,260	5,090	6,290	7,420	8,420	9,420	10,420	11,420	12,420	13,260	13,460
\$100,000 - 149,999	1,870	4,070	5,900	7,100	8,220	9,320	10,520	11,720	12,920	14,120	14,980	15,180
\$150,000 - 239,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	12,790	13,990	15,190	16,050	16,250
\$240,000 - 259,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	12,790	13,990	15,520	17,170	18,170
\$260,000 - 279,999	2,040	4,440	6,470	7,870	9,190	10,390	11,590	13,120	15,120	17,120	18,770	19,770
\$280,000 - 299,999	2,040	4,440	6,470	7,870	9,190	10,720	12,720	14,720	16,720	18,720	20,370	21,370
\$300,000 - 319,999	2,040	4,440	6,470	8,200	10,320	12,320	14,320	16,320	18,320	20,320	21,970	22,970
\$320,000 - 364,999	2,720	5,920	8,750	10,950	13,070	15,070	17,070	19,070	21,290	23,590	25,540	26,840
\$365,000 - 524,999	2,970	6,470	9,600	12,100	14,530	16,830	19,130	21,430	23,730	26,030	27,980	29,280
\$525,000 and over	3,140	6,840	10,170	12,870	15,500	18,000 d Filing \$	20,500	23,000	25,500	28,000	30,150	31,650
History Devices Jak								: Wage & S	Salanı			•
Higher Paying Job Annual Taxable	\$0 -	\$10,000 -	\$20,000 -	\$30,000 -	\$40,000 -	\$50,000 -	\$60,000 -	\$70,000 -	\$80,000 -	600,000	\$100,000 -	¢110.000
Wage & Salary	9,999	19,999	29,999	39,999	49,999	59,999	69,999	79,999	\$80,000 - 89,999	\$90,000 - 99,999	109,999	\$110,000 - 120,000
\$0 - 9,999	\$460	\$940	\$1,020	\$1,020	\$1,470	\$1,870	\$1,870	\$1,870	\$1,870	\$2,040	\$2,040	\$2,040
\$10,000 - 19,999	940	1,530	1,610	2,060	3,060	3,460	3,460	3,460	3,640	3,830	3,830	3,830
\$20,000 - 29,999	1,020	1,610	2,130	3,130	4,130	4,540	4,540	4,720	4,920	5,110	5,110	5,110
\$30,000 - 39,999	1,020	2,060	3,130	4,130	5,130	5,540	5,720	5,920	6,120	6,310	6,310	6,310
\$40,000 - 59,999	1,870	3,460	4,540	5,540	6,690	7,290	7,490	7,690	7,890	8,080	8,080	8,080
\$60,000 - 79,999	1,870	3,460	4,690	5,890	7,090	7,690	7,890	8,090	8,290	8,480	9,260	10,060
\$80,000 - 99,999	2,020	3,810	5,090	6,290	7,490	8,090	8,290	8,490	9,470	10,460	11,260	12,060
\$100,000 - 124,999	2,040	3,830	5,110	6,310	7,510	8,430	9,430	10,430	11,430	12,420	13,520	14,620
\$125,000 - 149,999	2,040	3,830	5,110	7,030	9,030	10,430	11,430	12,580	13,880	15,170	16,270	17,370
\$150,000 - 174,999	2,360	4,950	7,030	9,030	11,030	12,730	14,030	15,330	16,630	17,920	19,020	20,120
\$175,000 - 199,999	2,720	5,310	7,540	9,840	12,140	13,840	15,140	16,440	17,740	19,030	20,130	21,230
\$200,000 - 249,999 \$250,000 - 399,999	2,970	5,860 5,860	8,240	10,540	12,840 12,840	14,540 14,540	15,840	17,140	18,440	19,730	20,830	21,930
\$400,000 - 449,999	2,970 2,970	5,860	8,240 8,240	10,540 10,540	12,840	14,540	15,840 15,840	17,140 17,140	18,440 18,450	19,730 19,940	20,830 21,240	21,930 22,540
\$450,000 and over	3,140	6,230	8,810	11,310	13,810	15,710	17,210	18,710	20,210	21,700	23,000	24,300
φ430,000 απα ονεί	0,140	0,200	0,010		<del></del>	Househo		10,710	20,210	21,700	20,000	24,000
Higher Paying Job	**********		A15001 - 155 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 - 150 -			***********		Wage & S	Salary		.,	***************************************
Annual Taxable Wage & Salary	\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 -	\$100,000 - 109,999	\$110,000 - 120,000
\$0 - 9,999	\$0	\$830	\$930	\$1,020	\$1,020	\$1,020	\$1,480	\$1,870	\$1,870	\$1,930	\$2,040	\$2,040
\$10,000 - 19,999	830	1,920	2,130	2,220	2,220	2,680	3,680	4,070	4,130	4,330	4,440	4,440
\$20,000 - 29,999	930	2,130	2,350	2,430	2,900	3,900	4,900	5,340	5,540	5,740	5,850	5,850
\$30,000 - 39,999	1,020	2,220	2,430	2,980	3,980	4,980	6,040	6,630	6,830	7,030	7,140	7,140
\$40,000 - 59,999	1,020	2,530	3,750	4,830	5,860	7,060	8,260	8,850	9,050	9,250	9,360	9,360
\$60,000 - 79,999	1,870	4,070	5,310	6,600	7,800	9,000	10,200	10,780	10,980	11,180	11,580	12,380
\$80,000 - 99,999	1,900	4,300	5,710	7,000	8,200	9,400	10,600	11,180	11,670	12,670	13,580	14,380
\$100,000 - 124,999	2,040	4,440	5,850	7,140	8,340	9,540	11,360	12,750	13,750	14,750	15,770	16,870
\$125,000 - 149,999	2,040	4,440	5,850	7,360	9,360	11,360	13,360	14,750	16,010	17,310	18,520	19,620
\$150,000 - 174,999	2,040	5,060	7,280	9,360	11,360	13,480	15,780	17,460	18,760	20,060	21,270	22,370
\$175,000 - 199,999	2,720	5,920	8,130	10,480	12,780	15,080	17,380	19,070	20,370	21,670	22,880	23,980
\$200,000 - 249,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,770	24,870
\$250,000 - 349,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,770	24,870
\$350,000 - 449,999	2,970	6,470	8,990	11,370	13,670	15,970	18,270	19,960	21,260	22,560	23,900	25,200
\$450,000 and over	3,140	6,840	9,560	12,140	14,640	17,140	19,640	21,530	23,030	24,530	25,940	27,240



Therapist Name:	Month:	
Supervisor:		

Student Name	Date	Time In/Out	Total Hours	Codes/Service	Parent Signature
		,			
		,			

Total Hours:
--------------

<sup>\*\*</sup>Separate hours by code for supervisors
\*\*For "service" mark TRAINING if applicable, otherwise ABA for "non-supervising" therapists